



TTAO Board Meeting
January 27, 2010
Virtual Meeting

I. Call to Order

The meeting was called to order by Mark Pickell at 12:07 pm

Board Members Present: Mark Pickell, Carrie Klypchak, Jerry Ivins, Cathy Huvar, Jill Ludington, Craig Hertel, Rick Garcia, Paula Rodriguez

Board Members Absent: Rachel Mattox and Deb Shaw

II. Changes to the Agenda

Mark moved to accept the agenda. Jerry Ivins seconded the motion. Motion passed unanimously.

III. Approval of Past Minutes

Carrie Klypchak moved that the minutes be accepted. Jerry Ivins seconded the motion. Motion passed.

IV. Reports

A. Officer Reports

a. Chair – Mark Pickell

1. Insurance

We have paid our premium and TTAO and its board is fully covered through Leroy Sanchez Insurance

- Board and Officer Insurance - \$794 annual premium for \$1,000,000 coverage
- Employment Practices Liability - \$156 annual premium for \$1,000,000 coverage

2. TTAO Connect

- Mark met with Tim Thomas and Ian Leclair, TTAO Connect developers
- Agreed that current platform could be used to create a contest manager training element that could be updated each year.
 - They will explore and submit quote
 - Goal is to have it ready by summer
- Removed the word “contract” and replaced it with “agreement” because of potential confusion for business offices in districts across the state.
- Projects approved and scheduled for Spring, 2019:
 - The ability to remove a judge from an event easily without having to delete the entire even and start over.
 - Time expirations for invitations
 - Sorting contests chronologically in settled agreement area
 - Automatic renewal reminder emails
 - Hide rejected invitations in settled agreements
- Projects approved and waiting to be scheduled:
 - Alignment Wizard (Helps prevent CMs from entering wrong alignment information)
 - Text message alert when invited to contest
 - Improve Zone Contest setup
 - Create online agreement for Hosts to hire TTAO Connect CMs
 - Allow TTAO members to search contact information of other TTAO members

3. UIL Advisory

- Mark attended the UIL Advisory meeting held in Austin on January 13, 2019. Topics of interest include:
 - **Tech Award**

UIL will pilot an official tech award at 2 contests at San Jacinto College in Spring, 2019. One contest will have a 1st Team tech award (much like academics) chosen by the contest manager. The other contest will have 1st Team and 2nd Team crew awards and an overall individual tech award chosen by the contest manager. They are working on a rubric for the ballot. PILOT

- **Change in Company Size**

Advisory approved with UIL's blessing to submit to legislative council a proposal to change the company size rules to allow for a company of 20 students that can be either tech or actors. The new format would retain the 4 alternates as well. BEING PROPOSED TO LEGISLATIVE COUNCIL

- **Exploring Change to Tabulation**

UIL Advisory has set up a subcommittee to explore possible changes to tabulation. Craig Hertel and Mark Pickell were named to the subcommittee. PENDING

- **Exploring Change to Clinic Rules**

It was proposed and sent to UIL for further study to eliminate the rule that says that 3 schools must be present on the same day and same location for an OAP clinic. There is a concern that this could benefit urban schools who have a pool of adjudicators nearby who could easily travel to such a clinic. Judges may prefer to see multiple schools to make it worth their time. There is also a question of accountability and the preservation of the professional aide in directing rule. PENDING

- **Possible TTAO Support for Film and Design Contests**

It came up that sometimes UIL has difficulty finding enough judges for Film and Design contests. It was suggested that TTAO could support those contests as well as OAP in the future. Possibility of offering some type of certification for those officials. PENDING

- **Transgender Students and OAP Awards**

Paula Rodriguez shared with Advisory that it is possible in the future that the UIL may Eliminate Best Actress and Best Actor awards and replace them with 2 Outstanding Performer Awards. The issue may go to legislative council this summer. PENDING

b. Chair-Elect – Carrie Klypchak

1. Adjudicator Training/Certification Sessions

The following Adjudicator Training/Certification Sessions have been scheduled for the 2018/2019 academic year:

Adjudicator Certification Workshop #1

Dates: November 9 and 10, 2018 Location: Sugar Land, TX – Dulles High School
Information and Application Link Forthcoming – application period open from October 1 through November 1 (or until filled to capacity)

Adjudicator Certification Workshop #2

Dates: March 22 and 23, 2019 Location: Pleasant Grove, TX – Pleasant Grove High School

Information and Application Link Forthcoming – application period open from February 10 through March 10 (or until filled to capacity)

Adjudicator Certification Workshop #3

Dates April 25 and 26, 2019 Location Round Rock, TX – Round Rock ISD Performing Arts Center (6A State Meet)

Information and Application Link Forthcoming – application period open from March 15 through April 15 (or until filled to capacity)

2. Meet and Greet

Per the Board's and Standards and Practices Committee's support at the June 2018 Board Meeting: TTAO had invited the 47 currently active judges who were certified

in the past two years to a New Adjudicators Meet and Greet on Friday, September 28 from 4 p.m. – 6 p.m. The more newly certified judges will have a chance to make connections, mingle, and network with TTAO Board and Standards and Practices Committee members, as well as 2019 State Judges and Contest Managers and UIL Leadership representatives, Special thanks is offered to Allana Patterson for Approximately 30-40 people attended.

c. Past-Chair – Jerry Ivins

No report.

Notes that dates for 2019 Theatrefest are still being negotiated

d. Treasurer - Rachel Mattox (Submitted by Mark Pickell)

1. Anna is also working on the tax filing for TTAO's 2018 Form 990 filing. We have sent W-9's to those entities to whom TTAO paid over \$600 in 2018: Tayler Gill and Cullinane Law.
2. All checks have been accounted for and the only Board members asking for reimbursement for travel/other expenses for board meetings during my time in office have been Jill and Cathy, so our designated allotment for board travel is still within reason, and much is unclaimed.
3. I have received no requests for reimbursement to date for expenses incurred during fall adjudicator training sessions, so if any come in now they will probably go on 2019 tax record as deferred expenses from 2018. Unless of course they get to me in time to be filed as expenses for 2018.
4. Know that the December Financial Report, Operations, Professional fees are the fees for ongoing services provided by Tayler Gill, TTAO accounting (Anna), and legal fees (Mollie).

Cash on Hand:

	As of 12/31/2018
Wells Fargo Checking	23,994.90
Wells Fargo Savings	9,808.73
PayPal	<u>567.06</u>
	<u><u>34,370.69</u></u>

**For the Year Ended
12/31/18**

Receipts

Membership Dues	21,150.00
Interest Income	<u>2.94</u>
	<u><u>21,152.94</u></u>

Disbursements

Program Expenses	
Website	5,228.75
Board meetings and related travel costs	3,689.25
Training Expense	2,513.25
Scholarship	1,000.00
Awards	838.04
Supplies	424.07
Operations	
Professional fees	4,500.60
Insurance	950.00
Bank and PayPal fees	733.10
Software	540.00
Business registration fees	<u>50.00</u>

Total Expenses	20,467.06
Net Income	<u>685.88</u>

d. Communications Director Report -Cathy Huvar

1. Election Results The online election was held from December 1 – 14, 2018. I used Election Buddy to administer the election. I was very pleased with its ease of use and its ability to protect the confidentiality of the voter. Election results were as follows:

Chair-Elect

Craig Hertel	68.2%
Ezekiel Morgan	31.8%

Executive Board At-Large

Yvonne Phillips-Dupree	43.2%
Karen King	29.7%
Gary Cooper	27.1%

S&P Committee Adjudicator/Region 2

Rachel Harrah	72.1%
William Walker	27.9%

S&P Committee Adjudicator/Region 4

Kelsey Kling	100%
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S&P Committee Contest Manager/Region 2

Larry Carpenter	50.4%
Kimberley Funderburk	32.1%
Jacob Davis	17.4%

S&P Committee Contest Manager/Region 4

Carla Schumann	62.8%
David Nanny	37.2%

245 votes were cast out of 387 eligible voters. (63%)

Each race had abstentions. They ranged from a low of 6 abstentions to a high of 26 abstentions.

I had to issue ballot links to three eligible voters who notified me that they did not receive an email with a link to the ballot. I did have an issue getting a spreadsheet that clearly identified all eligible voters so that I could import it into Election Buddy.

2. Wild Apricot

I terminated our contract with Wild Apricot before the October billing date as directed by the Board.

e. Executive Committee – Mark Pickell

No report

f. State Drama Director – Paula Rodriguez

1. Should be confirming missing judges for Bi-District Contests this week.
2. Will also confirm contest managers for Area and Regional Contests this week.
3. Few issues with Register my Athlete. Will be moving to a new platform in September.
4. Are tutorials available on TTAO Connect?

f. Contest Manager Training – Craig Hertel

1. Proposed Criteria
 - Data only goes back three years
 - Paula Rodriguez might be able to get data from earlier years
 - Non-TTAO contest managers – Complete modules each year

- TTAO Certified contest managers – if grandfathered in: Complete modules and then take new rules test each succeeding year
 - If not grandfathered in, contest manager would go through entire process.
2. Advantages of TTAO Membership
- Member of organization
 - Placed on searchable list of contest managers
 - Eligible for Area, Region and State (All of these levels must be TTAO certified)
3. Questions
- How to handle the application process
 - How to evaluate the pilot
 - How many opportunities to certify need to exist annually
 - Who is to be in charge
 - Chair-Elect is in charge of trainings.
 - Job is too big for one person (Create a Board position for CM training?)
 - Need to plan a working session so the two trainings mirror one another

V. Old Business

None

VI. New Business

A. Award

1. Service Award

- The following people were nominated for the Service Award:
Karen Ray
Luis Munoz
Bobby Robinson
- Mark Pickell moved that the nominations cease. Jerry Ivins seconded. Motion passed unanimously.
- Luis Munoz and Karen were selected to receive the Service Award.

2. Legacy Award

- Elizabeth Hedges was selected to receive the Legacy Award. We will ask her daughter and Karen King to accept the award.
- We need to clarify posthumous awards in the MOO.
- It would be helpful to get a list of retirees to consider

3. Emeritus Awards

- None

4. Special Recognition

- Mark Pickell motion that Tim Thomas and Ian Le Clare be recognized at that State Meet for their outstanding efforts in creating our online platform. Jerry Ivins seconded the motion. Motion passed unanimously.

B. Scholarships

For consideration at summer meeting:

Chair and Chair-Elect cannot vet all scholarship applicants.

We need to create a smaller group to vet the applications and bring recommendations to the Board

VII. Closed Session

None

VIII. Announcements

1. Mark thanked Jerry Ivins for his contributions to TTAO. Mark read a special haiku he had written to thank Jerry for his service.
2. Summer meeting will be June 7 & 8 in Austin
3. Officer manual drafts are due by the summer meeting.

IX. Adjournment

Mark Pickell moved that the meeting adjourn. Jerry Ivins seconded the motion. Motion passed unanimously.

Respectfully submitted,
Cathy Huvar
Communications Director