



**TTAO Board of Directors Meeting  
September 29, 2021  
5pm – 9pm  
Virtual Meeting**

I. Call to Order

- ❖ *Craig Hertel called the meeting to order at 5:02pm.*
- ❖ *Members present: Dr. Carrie Klypchak, Craig Hertel, Gary Cooper, Jill Ludington, Karen King, R. Scott Allen, Yvonne Phillips-Dupree, Jim Mammarella, Mandy Epley, Phillip Taylor, Paula Rodriguez.*
- ❖ *Members absent: None.*
- ❖ *Mandy Epley departed the meeting at 6:30pm.*

II. Changes to the Agenda

- ❖ *No changes were proposed.*

III. Approval of Past Minutes - for review of minutes, go to:

<https://www.ttao.org/wp-content/uploads/2021/06/TTAO-Board-Meeting-06.12.2021-rev-3.pdf>

and

<https://www.ttao.org/wp-content/uploads/2021/09/TTAO-Special-Board-Meeting-Minutes-9.20.2021.pdf>

- ❖ *Karen King motioned to approve the minutes. Yvonne Philips-Dupree seconded the motion. The motion carried.*

IV. Officer Reports

**A. Chair – Craig Hertel**

Added the Chair-Elect to the shared Google Folder, deleted the previous Past-Chair

Attended the June meeting of UIL Advisory Committee. Was a part of their decision-making process on several issues, including Critiques prior to awards and Clinics at individual schools (“travelling critiques”)

Attended the June meeting of UIL Legislative Council. Spoke in support of Advisory’s proposal to allow critiques prior to awards.

Reviewed the evaluations for our Adjudicators for the past year. Separated these into individual emails to send to each judge. Sent emails to 154 judges who received evaluations this year.

144 of these responded that it was allowable to send evaluations via email. Sent these 144 their evaluations.

I requested evaluations via regular mail. I did not hear back from 9. The evaluations for these ten judges were sent via regular mail.

Addressed issues from evaluations with a few of our members. Answered, via email, multiple questions from adjudicators about their evaluations

Communicated with UIL Theatre Director through a series of emails about several issues stemming from last year's contest season.

Communicated, through a series of emails, with the new Chair of the Core Values committee to help her begin communications and work with that committee.

Worked with Communications Director to communicate to members about personal advertising of availability on TTAO Facebook page. Had follow-up communication with several members involved.

Performed a study of our TTAO Tabulation software and communicated with the developer of the program to make minor improvement. Sent the updated version to Tayler to put on the website.

Worked with the Chair-Elect to appoint an Adjudication Trainer and a Contest Manager Trainer. Set up and conducted a Zoom meeting with this group and worked, through a series of emails and calls, to coordinate the Adjudicator and Contest Manager trainings for 2021-2022

Answered multiple emails from members. Many of these about trainings

Communicated through a series of calls with President of Texas Educational Theatre Association about their cancellation of in-person convention, about possibility of hosting Open Forum and Business Meeting via their technology. Addressed recorded workshops from TTAO for this year's adapted convention. Looked at the future use of these recorded workshops and explored ideas for housing them for future use. Discussed alternative ways TTAO could assist TxETA through these unusual times.

Communicated with several Board members about developing taped workshops to contribute to TXETA's format for this year.

Coordinated with Executive Committee to adapt Open Forum and Business Meeting after in-person TXETA Convention was cancelled. Formed announcement to our members and worked with Communications Director to post this to our members.

Called a Special Meeting to review the times for Open Forum and Business Meeting.

Worked with the Communications Director on the Slate of Nominees for upcoming elections.

Respectfully submitted,

Craig Hertel, TTAO Chair

**B. Chair Elect – Yvonne Phillips-Dupree****Key Operations**

The Texas Adjudicators and Officials Chair-Elect Report consists of operations conducted for the organization between the months of June 2021 through September 2021.

<b>Completed Tasks</b>	
I.	Collaborated with Craig Hertel regarding the development of the 2021-2022 Contest Manager and Adjudicator Trainings
II.	Met with UIL State Theatre Director Paula Rodriguez regarding Contest Manager/Adjudicator Trainer Recommendations
III.	Following consultations with the Chair, Craig Hertel, the Contest Manager and Adjudicator Trainers selected were : <ul style="list-style-type: none"> <li>➤ Aquilla Aubrey – Adjudicator Trainer</li> <li>➤ Larry Carpenter – Contest Manager Trainer</li> </ul>
IV.	Conducted telephone conferences with Aquilla Aubrey and Larry Carpenter regarding expectations for TTAO Trainings
V.	Organized the Training Schedule for the 2021-2022 UIL OAP Season ( <i>please see attached</i> ) <ul style="list-style-type: none"> <li>➤ Special thanks to Karen King, Larry Carpenter, Aquilla Aubrey, Travis Springfield and Craig Hertel for their assistance in the development of the Training Schedule</li> </ul>
VI.	Met with Adjudicator Team Members via Zoom to plan the TTAO Core Values Presentation for TxETA
VII.	Planned and presided over the TTAO Call Meeting, September 20, 2021, in the absence of the Chair ( <i>please note agenda attached</i> )
<b>On Going Tasks</b>	
	<ul style="list-style-type: none"> <li>➤ Development and implementation of Contest Manager and Adjudicator Trainings</li> </ul>

Respectfully submitted,

Yvonne Phillips-Dupree, Chair Elect

**C. Past Chair—Dr. Carrie Klypchak**

**Past Chair Board Report  
Texas Theatre Adjudicators and Officials – Board of Directors Meeting  
September 29, 2021 (Virtual)**

General Activities/Information

Since the June BOD Meeting, I have spent the bulk of my time on the following:

- communicating with our technology team regarding troubleshooting in TTAO Connect;
- offering advice to the new Chair and other Board members regarding outlined procedural points and organizational history, etc.;
- offering opinions regarding organizational planning as an Executive Committee Member;
- soliciting feedback from the Area/Region/State Recommendation Committee members regarding their experiences with their participation in 2021;
- working with the Treasurer-Elect/Historian to develop an application for the C Lee Turner Real Change Award;
- creating a rubric for the C Lee Turner Real Change Award that each Awards Committee member could use for evaluation and then combining those scores to determine the finalists;
- arranging and leading two meetings with Awards Committee members to determine the recipients, proposed award amounts, etc. for the C Lee Turner Real Change Award (winners offered for Board approval later in this meeting);
- communicating proposed By-Law amendments to our membership;
- contacting 2020 and 2021 TTAO Awards recipients to arrange for them to be recognized at our upcoming, virtual Open Forum (special thanks to Paula Rodriguez for working with me to come up with a tentative approach to recognize the 2020, 2021, and 2022 Legacy and Service Awards recipients at the State Meet as well);
- working with the Treasurer and former Past Chair to get the actual physical awards for Service and Legacy recipients, as well as State Meet Adjudicators and Contest Managers, ordered and finalized (special thanks to Gary Cooper for working with me to develop an approach to getting these awards to the recipients, given that the original plan involved giving those in person at TxETA, which is no longer a feasible option).

Respectfully Submitted,

Carrie Klypchak, PhD  
Past Chair, TTAO

## **D. Treasurer – Gary Cooper**

TTAO Board Meeting Report 9.29.21

- **PayPal**
  - Made transfers of membership payments & Real Change payments from Paypal to our Wells Fargo account each month.
  - Downloaded monthly statements and submitted to Anna Swenson, our accountant.
  - Tracked all donations to make sure these funds are used only for Real Change expenses and created reports for Karen King, chair of the Real Change committee, when requested.
- **Wells Fargo**
  - Made several transfers from our Wells Fargo Checking to our Savings to keep a maximum of 5000.00 in checking at any given time.
  - I paid the following expenses:
    - Quickbooks monthly (42.64)
    - Virtual Assistant, Tayler Gill, ½ of her total fee in July 2021 (2000.00)
    - Craig Hertel Legislative Council speaking engagement reimbursement September 2021 (471.38)
    - US Liability Insurance in September 2021 (904.00)
- **Zoom Account**
  - Mark Pickell had opened a Zoom account for TTAO to conduct business during the Pandemic. This account was a regular account with a monthly fee of 15.98. As we thought we were coming out of the pandemic and because the account was connected to Mark's TTAO credit card, Mark cancelled this account in May 2021. I determined that we had four charges from Zoom for a Pro account from June through September 2021 at 187.15 per month for a total of 748.60 that was connected to Mark's TTAO credit card. After contacting Mark about this, he contacted Zoom and reported fraud. Zoom investigated this activity and determined it was fraud. They sent an email on 9.21.21 that all 748.60 would be refunded to our checking account. As of 9.23.21, only one month's amount (187.15) has been refunded. I have asked Mark to follow up with Zoom to see if they will be refunding three more installments of 187.15 or if there has been a mistake in the amount of the refund on their part.
- **IRS**
  - I contacted Anna Swenson to inquire about our 990 tax return in June and again in September. She recently stated that the tax return is now started and will be sent to me upon completion.
  - There is still an ongoing issue with our IRS status. We were mistakenly created as a private foundation instead of a public charity. I called the IRS in June and stayed on hold for over an hour before having to hang up due to another commitment. I will keep calling until this is resolved.
- **Scholarships**
  - I sent letters to all recipients of the 2021 TTAO Scholarships. And, after receiving all Higher Education Institute Financial Aid Office information from the recipients, I sent checks to their respective institutes. All check amounts have been applied to each recipient's financial aid account.
- **Google Drive**
  - I uploaded all reports and financial statements into our TTAO google drive.
  - Created Treasurer's Manual.
- **Accounting**
  - I have submitted monthly Wells Fargo checking, Wells Fargo savings and Paypal statements to our Accountant, Anna Swenson, to include in our Annual Financial Report.

## Financial Reports

## Texas Theatre Adjudicators and Officials

## Statement of Financial Position

As of August 31, 2021

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Business Market Rate Savings (1681)	57,240.54
PayPal Bank	382.08
Wells Fargo Business Choice Checking (5444)	5,767.09
<b>Total Bank Accounts</b>	<b>\$63,389.71</b>
Other Current Assets	
Undeposited Funds	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$63,389.71</b>
<b>TOTAL ASSETS</b>	<b>\$63,389.71</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Total Liabilities</b>	
Equity	
Net Assets	46,259.06
Retained Earnings	0.00
Net Revenue	17,130.65
<b>Total Equity</b>	<b>\$63,389.71</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$63,389.71</b>

## Texas Theatre Adjudicators and Officials

## Statement of Activity

September 2020 - August 2021

	TOTAL
Revenue	
Donation	500.00
Membership Dues	23,125.00
PayPal Sales	0.00
Real Change Campaign	5,032.00
<b>Total Revenue</b>	<b>\$28,657.00</b>
<b>GROSS PROFIT</b>	<b>\$28,657.00</b>
Expenditures	
Office Supplies & Software	260.38
Operations	
Books, Subscriptions, Reference Materials	1,593.31
PayPal Fees	986.62
Virtual Assistant	4,000.00
<b>Total Operations</b>	<b>6,579.93</b>
Program Expenses	
Awards	125.80
Scholarships	2,000.00
<b>Total Program Expenses</b>	<b>2,125.80</b>
<b>Total Expenditures</b>	<b>\$8,966.11</b>
<b>NET OPERATING REVENUE</b>	<b>\$19,690.89</b>
Other Revenue	
Interest Income	4.59
<b>Total Other Revenue</b>	<b>\$4.59</b>
<b>NET OTHER REVENUE</b>	<b>\$4.59</b>
<b>NET REVENUE</b>	<b>\$19,695.48</b>

Respectfully submitted,  
**Gary Cooper**  
Treasurer- TTAO

## **E. Communication Director – Jill Ludington**

September 22, 2021

TTAO Board Meeting

Report of the Communications Director

Jill Ludington

### **Communication:**

Mandy and I continue to work on keeping our membership updated and informed through social media, email, our website, and the SMORE newsletters. I manage the membership requests to join these pages, field some membership questions as needed, continue to alert the Chair as questions are posted on the page, or direct members to TTAO Support. Tayler has set up a TTAO Post Persona. This will allow the Communications Director to post in the group as TTAO manager instead of Jill Ludington or Mandy Epley. We look forward to getting trained on how to use it.

The Communications Calendar has been revised and edited based on the current needs of our organization and members. Focusing on continuing to educate our membership about our organization and who we are (Did You Know Series), ways to grow and learn from one another or tips to share, and important timely reminders, etc.

However, a lot of our work entails communicating for others in our organization. With this in mind, we did investigate Instagram with Tayler Gill as Mark Pickell had suggested as he left in June of 2021. After much discussion with Tayler, our technology specialist, and members of the board, it was determined promoting the TTAO Scholarship or C. Turner Grant etc. on Instagram was not worth the time or energy. The platform was not the source of the problem.

Spending time with committee leaders since our last meeting has made a huge impact. This is an area where, without a Marketing Degree, we really do not know where to begin unless the committee collaborates with us on the specifics. By getting clearer direction (specific dates to promote, average number of postings, what platforms, target audiences) it was a positive and hopefully fruitful experience. We used these specific and clear processes and procedures in the recent C. Lee Turner Real Change Award/ Application Promotion, and it did make a difference. We hope to continue to use this process with the TTAO Scholarship and other future projects with other committees within the Board. Thank you, Karen!

Going through this collaborative experience shed light on some things. We see where this can be helpful in other areas with communication. We look forward to sharing those ideas with the board on trainings and clear policies and procedures so that everyone is up to speed and on the same page.

Most Recently, your Communication Team has been very busy working on keeping the membership informed with changes to TTAO workshops and meeting date and time updates with the TxETA Convention moving from in person to an online format as we received information. This has been a fast-moving undertaking and the workshops are still a work in progress. Thank you, Gary, for being so helpful through all of this with timely information as you were received it. There is no zoom capability through TxETA's workshop offering, so some of our workshops may not fit this format, and/or

presenters may not feel comfortable with an online format. We continue to work towards the suggested deadline to get firm confirmations from our workshop presenters.

**Member Survey:** Mandy developed and implemented a Membership Survey that you all saw at renewal time as well. The Chair is gathering that data from TTAO Connect.

<b>TTAO Membership</b>	<b>Current Members</b>	<b>Lifetime Members</b>	<b>Leadership Interest</b>	<b>Lapsed Members</b>
<b>Adjudicators</b>	317	46	87	182
<b>TTAO CM's</b>	169	25	56	95
<b>Non-TTAO CM's</b>	12			346

**Total members** 1,026

<b>Change from October 2020:</b>	<b>Current Members</b>	<b>Lapsed Members</b>
<b>Adjudicators</b>	+ 37	+ 5
<b>TTAO CM's</b>	+ 42	- 1
<b>Non-TTAO CM's</b>	+ 6	+ 14

TTAO membership numbers continue to be difficult to get a true reading on, due to Covid-19. However, our membership has shown an increase across the board since this time last year aside from being down -1 in TTAO CMs. Once the lapsed members are removed from TTAO Connect it will be easier to get a true reading. Because TTAO Connect counts members who are both Contest Managers and Adjudicators twice, the above does not reflect the accurate overall membership total; the total of overall membership is 365. We have also included numbers for those interested in leadership opportunities. That is a great number of our members, and I found that exciting!

#### **After Adjudicator Trainings and new CMs:**

Although there have not been any new adjudicator trainings since June, I have still set up several CM accounts, as well as new adjudicator accounts that just paid their dues to enroll. I also helped several people merge accounts.

**Annual Maintenance of TTAO Website and TTAO Connect:** As S&P and Board Members complete their terms and incoming officers take their positions, the website needs to be updated. A clear process is now in place to have Tayler Gill update the website for the June S&P and Board Meeting. This is also the time I went in and adjusted anything in Connect that needed to be changed to reflect the rotation of officer labels.

In prior years the Chair and/or Past Chair have been the ones to gather the adjudicator list with 3 or more years of experience to bring to the Board meeting in June. Now that others have a better understanding of the Connect System, this will be an annual responsibility of the Communication Director per the MOO. Removal of all lapsed members was extended due to COVID issues, but when it is time, this is a Communication Director's responsibility in Connect. It will be important to work with



the Board to have a clear communication plan in place so that members have been notified multiple times of removal.

### **TTAO Support:**

When our TTAO Support, Tayler Gill, goes on vacation, Mandy or I fill in. This is mainly answering member questions in Connect and helping with “Support Tickets” for a total of about 3 weeks a year. It will be important to consider training others on Connect in the future for many reasons. We may not always have Tayler. She is a successful entrepreneur, Mark is no longer on the Board, and Carrie and I are rolling off soon. A Board Connect Training might be a good idea.

### **SWAG Shop:**

Members love to sport the TTAO gear at contests, workshops, and festivals and we hear feedback about it all the time. The store will reopen October 1 for two weeks. Donated SWAG items were a fun giveaway for our Trivia Game during the C. Lee Turner Real Change Award Promotion. Thank you, Mandy, for making the Swag Shop available for our members.

### **TxETA Award Winners-TTAO Members-**

Mandy purchased and mailed gifts on behalf of TTAO to congratulate our TTAO members who were awarded these esteemed honors by TxETA:

Charlie Hukill- Founders Award      Rachel Mattox – Emeritus Award

Jabari Collins- Educator of the Year

Rachel Harrah- Theatre Administrator      H. Russ Brown – Higher Education

### **The Minutes:**

I have prepared the minutes for the June and September Board Meetings. I sent these to the Board for approval, made corrections if needed, and sent to Tayler to upload to our website.

### **Elections:**

I contacted the slate of nominees proposed this summer for Board and Standards and Practices positions and requested headshots and bios.

### **Future Business:**

#### **Online voting**

1. Date and length of time for voting: Dec. 1-Dec.14
2. Post final slate of candidates along with bios and headshots.

I contacted and informed all nominees via email that they are required to submit a 30- 60 second video to introduce themselves. This must be posted online 45 days before the election according to our MOO.

3. Prepare ballot including photos/bios/videos of candidates and conduct election

b. Meet with Mandy Epley and Tayler as needed to review and revise the communication strategy.

Respectfully Submitted,

Jill Ludington

## V. Reports of Select Committees/UII

### **A. State Theatre Director - Paula Rodriguez**

#### State Theatre Director - Paula Rodriguez

##### 1. Meetings

June- Met with Theatre Advisory Committee to discuss proposals and to organize workshops for teachers at the TxETA-Theatrefest.

Met with other state leaders in NFHS to discuss advocacy, COVID-19 safety, and new teacher courses in Theatre Safety and Copyright information for Speech and Theatre events.

Legislative Council Summer Meeting- The Academic Committee approved the following proposal in concept and recommended them for future consideration in October- A proposal to ban the use of contact strikes (slaps, punches, kicks) to the face and head in the UII One-Act Play competition. UII will also conduct an official study on critiques.

2. Provided Workshops for the UII Capital Conference Student Activity Conference in July and August.

3. Professional Development Workshop for Houston ISD and Mission ISD in July.

4. Provided Workshops for the fall UII Student Activity Conferences.

5. Assigned Area, Region and State adjudicators for 2022.

6. Organized Area and Region sites and dates.

7. Correspondence- emails and telephone calls with school administrators, directors, adjudicators, contest managers and parents.

Respectfully submitted,

Paula Rodriguez

VI. Old Business

**A. Adjudicator and Contest Manager Trainers and Trainings—**

**TTAO ADJUDICATOR and CONTEST MANAGER TRAINING SCHEDULE**

**2021- 2022**

**Adjudicator Trainings**

**Trainer: Aquilla Aubrey**

<b>Modality</b>	<b>Date</b>	<b>Location</b>	<b>Conference</b>
1.Virtual Training	December 10-11, 2021	N/A	N/A
2. On-site Training	March 12, 2022	Dulles High School Sugarland, Texas	6A Area 1B District 20`
3. On-site Training	May 7, 2022	Austin Area	6A State Meet

**Contest Manager Trainings**

**Trainer: Larry Carpenter**

<b>Modality</b>	<b>Date</b>	<b>Location</b>	<b>Conference</b>
1. On-site Training	March 1-2, 2022	Panola College Carthage, Texas	Bi- District 2A District 22
2. On-site Training	March 29, 1011	Smithson Valley HS Spring Branch, Texas	6A, Region 4 Area 1

❖ *Craig Hertel makes a motion to follow the recommendation of the Chair-Elect to appoint these trainers: Aquilla Aubrey—Adjudicator Trainer, Larry Carpenter—Contest Manager Trainer. Yvonne Phillips-Dupree seconded the motion. The motion carried.*

**B. Critiques Prior to Awards**

❖ *Craig Hertel makes motion that no action be taken as this is being addressed by UIL. Dr. Carrie Klypchak seconded the motion. The motion carried.*

## VII. New Business

### A. Budget

TTAO BUDGET 2022		
<b>TOTAL CURRENT ASSETS</b>	<b>\$</b>	<b>57,240.54</b>
<b>EXPENSES:</b>		
<b>Program Expenses</b>		
Travel Reimbursement	\$	4,500.00 (all travel expenses beyond travel for trainers)
Website Development	\$	2,500.00
Board Meetings	\$	2,000.00
Scholarships	\$	3,000.00
Training Expenses	\$	4,500.00 (including travel for trainers)
Diversity, Equity, and Inclusion	\$	10,000.00
Awards	\$	2,000.00 (two years' worth)
Member Social Events and Gifts	\$	1,700.00
Supplies	\$	300.00
Board Insurance	\$	1,000.00
<b>Operations</b>		
Accounting	\$	1,200.00
Bank and Paypal Fees	\$	800.00
Postage and Mailing	\$	200.00
Website Hosting	\$	960.00 (annual)
Virtual Assistant		\$4,000
<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>38,660.00</b>
<b>BALANCE AFTER PROJECTED EXPENSES</b>	<b>\$</b>	<b>18,580.54</b>

- ❖ *The Board discussed the service charges levied by Paypal when donations are made. Currently TTAO is paying these fees out of its operating funds. R. Scott Allen inquired if Paypal offered a feature allowing the donor to cover the service charge. Gary Cooper will investigate. Dr. Carrie Klypchak reminded the Board that TTAO has previously voted to donate up to \$5,000.00 less at large donations, which could also cover these fees if the donations do not meet the \$5,000.00 level.*
- ❖ *Dr. Carrie Klypchak motioned to approve the budget. R. Scott Allen seconded the motion. The motion carried.*

### B. Awards

#### 2021 C Lee Turner Real Change Awards

A panel of evaluators from the TTAO Awards Committee independently reviewed 16 applications for the C Lee Turner Real Change Award. Each member of the panel individually completed a rubric and the results were compiled to determine the highest ranking applications.

Since the organization has remaining money that was unable to be used because of COVID complexities over the last year and a half, the Awards Committee proposes that TTAO supplements the donations received for Real Change with those funds and award three C Lee Turner Real Change Awards this year based on the rankings and the schools' full monetary requests. In no particular order, the top three schools to receive the award are as follows:

- >Alief Kerr High School – \$3000
- >Missouri City Middle School - \$4500
- >Mount Enterprise High School - \$1200

Separate from the rubric rankings, the Awards Committee also found two diversity-based projects that were separately voted on as far as a possibility of funding one special and additional C Lee Turner Real Change Award by the organization this year:

Special Diversity-based C Lee Turner Real Change Project Award:

- >Thomas Jefferson High School, Dallas ISD – \$5000

With acceptance of this proposal, in total, TTAO will be offering \$13,700 to schools in need this year for the C Lee Turner Real Change Awards.

- ❖ *Dr. Carrie Klypchak explained the Awards Committee process and the rubric evaluation points system to the Board.*
- ❖ *Karen King shared possible video idea with award winners. Several Board members liked this idea. Karen will continue to explore this.*
- ❖ *The Board discussed how the award winners would be announced at the TTAO Open Forum on October 2, and how the schools will be contacted.*
- ❖ *Yvonne Phillips-Dupree motioned that we accept the entire slate of applicant award winners and award the specified amounts of money to the applicants as proposed in the report. Jim Mammarella seconded the motion. The motion carried.*

### C. By-Laws

- ❖ *Craig Hertel will prepare Board Training for the Board and the Standards & Practices Committees to be completed in June.*

#### **D. TTAO Recorded Workshops**

- ❖ *The Board discussed the concerns and possible solutions regarding TTAO recorded workshops. Due to the online format, several trainers have voiced concerns regarding ownership of recorded material. Other scheduled trainers have declined to provide recorded material because they felt their workshops were strongly designed for an interactive, in person format. Craig Hertel will work to present the TTAO Contest Manager scheduled workshops. All other scheduled workshops will be presented aside from the “Meet the State Judges”.*

#### **E. Addition of Critique Info on Contractual Agreement**

- ❖ *The Board discussed member questions with UIL critique options. The Board discussed the importance of the Contest Manager communicating with their judges on which form of critique will be used when the decision is made. This will be the same process as Contest Managers communicating the judges regarding any other contest related topic. If special information to a judge is needed in the contract, there is a “special notes” section in TTAO Connect when the Contest Manager is making the contract.*
- ❖ *Craig Hertel motioned that the Board table this issue until our June meeting. Phillip Taylor seconded the motion. The motion carried.*

#### **F. Critiques Before Awards**

- ❖ *No action taken. This will be addressed in the Open Forum on October 2, 2021.*

#### **G. Oral Critiques**

- ❖ *No action taken. Communications team will remind membership of the renewal statements they agreed to: “I will not participate in another adjudicator’s oral critique. I understand that I am to orally critique the shows that I drew. I will use the written critique to communicate anything to the other companies I do not speak to.”*

#### **H. Renewals and Renewal Statements**

- ❖ *Jill Ludington shared issues that were communicated from Tayler Gill our Tech Specialist regarding renewal statements and Contest Managers being unable to contract adjudicators in TTAO Connect due to renewal statements appearing after judges renewed and paid. Dr. Carrie Klypchak feels that this was due to a TTAO Connect issue that has already been communicated to the Board and resolved.*
- ❖ *Craig Hertel will discuss the issue with Tayler Gill and Tim Thomas.*

## I. Nominations

❖ *Due to personal reasons, two nominees withdrew their names from the original June nomination list.*

The slate of nominees are as follows:

### **Board of Directors – Communications Director- Elect (2 year term/4 year total commitment)**

Carla Schumann  
Missey Head

### **Board of Directors – Treasurer Elect/Historian (2 year term/4 year total commitment)**

Larry Carpenter  
Omar Leos

### **Board of Directors – Director At-Large (2 year term) 2 Positions Open- Two with Highest Percentage of Votes Win**

Ezekiel Morgan  
Kelsey Kling  
Phillip Morgan

### **Standards & Practices Committee - Region 2/Contest Manager (3 year term)**

Cade Butler  
Kelly Parker

### **Standards & Practices Committee - Region 4/Contest Manager (3 year term)**

Jacob Layton  
Megan Thompson  
Mike Doggett

### **Standards & Practices Committee - Region 2/ Adjudicator (3 year term)**

Bill Doll  
Colin Wells  
Jenae Yerger Glanton

### **Standards & Practices Committee - Region 4/ Adjudicator (3 year term)**

Joel Garza  
Mark Stringham  
Scott Schumann

### **CORE Values Committee – Appointed Positions**

Chair- Rachel Harrah  
Region I- Zachery Kocorek-Gentry  
Region II-Amy Jordan  
Region III-Norma Thomas  
Region IV-Rosendo DeLeon  
At-Large-Kim Kao Hines  
At-Large- Aaron Brown

- ❖ *R. Scott Allen motioned that the Board accept the updated list of nominations for presentation at the board meeting. Jim Mammarella seconded the motion. The motion carried.*

**J. Region/ Area/ State Contracts-- Conflicting dates and contest assignments**

- ❖ *No action taken. Paula Rodriguez and UIL are aware of these issues and will continue to monitor the situation.*

VIII. Closed Session

IX. Comments, Announcements, Other Business

**A. Continuing of Officer Manuals Development**

**B. Upcoming Meetings**

1. Open Forum - Saturday, 10/2 from 4:00 p.m. - 5:15 p.m. via Zoom
2. Business Meeting - Saturday, 10/2 from 5:30 p.m.- 6:45 p.m. via Zoom

**C. Next Board of Directors Meeting: Saturday, January 22; 1 p.m. – 5 p.m. (Virtual)**

IX. Adjournment

- ❖ *Dr. Carrie Klypchak motioned to adjourn. Karen King seconded the motion. The motion carried.*