



2021 C. LEE TURNER REAL CHANGE GRANT APPLICATION GUIDELINES

Grants can be used for any project which allows for the pursuit of experiential theatre education activities. *These activities may include attending the TxETA Theatrefest or Summerfest Convention and memberships, the Texas Thespians Convention and memberships, Summer Drama Camp Tuition, Clinic Fees, Guest Artists.*

PLEASE NOTE: A Google account is required to fill out the application form. Sign in and/or create a Google Account. You don't need a Gmail account to create a Google Account. You can use your non-Gmail email address to create one instead. There are no costs involved.

ELIGIBILITY

Schools which qualify and identify as Title 1 or Socioeconomic Disadvantaged.

GRANT AMOUNTS

Grant requests may be in any amount up to \$5,000.

REVIEW PROCESS & SELECTION

Applications submitted electronically by the deadline are reviewed by the TTAO Awards and Scholarships Committee. All selected applications are submitted for final approval to the TTAO Board

APPLICATION DEADLINES

All applications are due by the end of the day on September 5th and must be received electronically. Grant Awardees will be announced at the TTAO Open Forum held at TxETA September's Theatrefest. All grants are eligible to spend beginning October 1st of the granting year through December 31st of the following year. For example, the 2021 awardee had from October 1, 2021 through December 31, 2022 to utilize the funding. Returned/unused funds may be reallocated by TTAO as needed.

ADMINISTRATOR AND/OR SUPERVISOR APPROVAL

Where applicable, administrator and or supervisor approval may be required by the applying school's policy. A letter may be uploaded into the application.

GRANTEE OBLIGATIONS

Thirty days after the completion of the grant activity or no later than January 31 following the Grant year expiration, the Grantee shall submit a report of approximately 300 words describing how they used the award within the previous year.

USE OF GRANT FUNDS

Grant recipients will submit invoices for their activity and TTAO shall pay vendors and/or the school directly. Recipients should ensure they submit in a timely manner for prompt payment. **Grant funds may only be used as specified on grant application no matter the ending cost of the project.**