

Mehron Mini Pro \$10



TTAO Board of Directors Meeting

September 19, 2022, 6 p.m.- 10 p.m. (Virtual)

I. Call to Order

- Craig Hertel called the meeting to order at 6:05 pm. Those in attendance include Craig Hertel, Dr. Carrie Klypchak, Yvonne Phillips-Dupree, Carla Schumann, Larry Carpenter, Dr. Phillip Morgan, Dr. Phillip Taylor, Rachel Harrah and later joined by Paula Rodriguez.

II. Changes to the Agenda.

- Craig Hertel has added F. to New Business below to include the Core Values Committee proposal for director workshops.

III. Approval of Past Minutes - for review of minutes, go to

<https://www.ttao.org/wp-content/uploads/2022/07/BOD-Meeting-June-2022.pdf>

Minutes were reviewed and the motion was made by Phillip Taylor for their acceptance as presented, seconded by Yvonne Phillips-Dupree. Unanimous vote to approve the minutes.

IV. Officer Reports

A. President – Craig Hertel - Craig presented his report
This summer I read and sent out Adjudicator Evaluations to our members through email. I responded to several adjudicators about matters dealing with these evaluations.

I met with the Contest Manager committee in their first meeting as a standing committee. Discussed several issues with them, and helped decide how best to

distribute Contest Manager Evaluations. Emailed out a section of these evaluations.

As the summer continued, I communicated with UIL Theatre Director about several issues arising from last year's OAP season, and about adjudicator and contest manager evaluations.

I worked with the President-Elect and Trainers to develop trainings for the upcoming year. Participated in a Zoom planning meeting about trainings and enhancement. Worked with President-Elect and Trainer to update Prezi used for trainings.

I worked with TxETA convention planners, providing them with descriptions and other information about TTAO workshops for this year.

I worked with the Treasurer on several financial decisions and consulted with her and with the Past President in developing the budget for the upcoming year.

I communicated with tech support about updates to TTAO Connect and about problems encountered by our members. I also answered multiple emails from members.

Respectfully submitted,

Craig Hertel

TTAO President

B. President-Elect – Yvonne Phillips-Dupree presented her report. The President-Elect's report reflects critical operations during the period from June 11, 2022 –

September 19, 2022

I. Met with stakeholders to prepare the 2022-2023 Adjudicators and Contest Managers'

Training Schedule

II. Developed the Core Values Workshop, CHANGE BY DESIGN: How to Apply Research-Based Practices in the Theatre Classroom with Rachel Harrah for TxETA

Convention

III. Organized the TTAO New Adjudicators and Contest Managers Workshop and

Reception for TxETA Convention with Karen King and Jerry Ivins.

IV. Sent email blasts and invitations to the New Adjudicators and Contest Managers

Workshop and Reception to guests and participants

V. Updated the 2021 Adjudicator Training Prezi with TTAO President Craig Hertel and

TTAO Adjudicator Trainer, Aquilla Aubrey

VI. Met with Amy Jordan to coordinate the TTAO New Adjudicators Enhancement Training at the Texas Thespians Convention

On-Going Tasks

☞ Development and implementation of the 2022 - 2023 Adjudicator and Contest Manager Trainings

Respectfully submitted,

Yvonne J. Phillips-Dupree, President-Elect

C. Past President—Dr. Carrie Klypchak presented her report.
General Activities/Information

Since the June BOD Meeting, I have spent the bulk of my time on the following:

- reviewing all submitted adjudicator evaluations in greater depth and offering suggestions for follow-up as an Executive Committee member;
- completing Manual of Operations updates as approved by the Board at our June meeting and getting those posted to our website;
- offering advice to the Chair and other Board members regarding outlined procedural points and organizational history, etc.;
- distributing the rubric for the C Lee Turner Real Change Award that each Awards

Committee members could use for evaluation, combining those scores to determine the finalists, and scheduling and meeting with the Committee to determine recommendations for financial distribution of available funds for this award to the top finalists.

Finally, I would like to offer special thanks to the following Board members who are helping with reading my business meeting report, announcing the winners of

the C Lee Turner Real Change Award at the Open Forum, and zooming me into both of these meetings on their phone at the upcoming TxETA Convention in Galveston: Kelsey Kling, Phillip Taylor, and Larry Carpenter. For the first time in over twenty years, I am sadly unable to be at TxETA. I was incredibly lucky to get into an extremely important national study/program. Unfortunately, though, it requires that I stay close to home to fulfill the obligations of the study for three and a half months. So, these BOD members' willingness to help me participate from afar in as much as possible is much appreciated. It sometimes does, indeed "take a village," and I am grateful for my village!

Respectfully Submitted,

Carrie Klypchak, PhD

Past Chair, TTAO

D. Treasurer – Karen King's report was presented by Larry Carpenter.
Here's a recap of what the Treasurer did:

1. Successfully changed accounts and added President and President-Elect to accounts in June
2. Sent out scholarship checks for awardees
3. Completed and submitted a budget reconciliation report for the President.
4. Completed an audit of all expenditures and revenue and forwarded to Accountant review and reports.
5. Submitted Activity Statement
6. Communication with Accountant regarding tax filings and report

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Karen King

TTAO 9/1/2021-8/31/2022

Expenses:	Cost	Balance	Budgeted	Over/Under
Assets 9/1/2021		\$57,240.54		
Travel	\$6,022.78	\$51,217.76	\$4,500.00	-\$1,522.78
Website	\$960.00	\$50,257.76	\$2,500.00	\$1,540.00
Board Meeting	\$417.68	\$49,840.08	\$2,000.00	\$1,582.32
Scholarship	\$2,000.00	\$47,840.08	\$3,000.00	\$1,000.00
Training	\$1,061.79	\$46,778.29	\$4,500.00	\$3,438.21
Diversity/Inclusion	\$8,468.20	\$38,310.09	\$10,000.00	\$1,531.80
Awards	\$2,477.52	\$35,832.57	\$2,000.00	-\$477.52
Real Change	\$5,000.00	\$30,832.57		
Member Social	\$554.32	\$30,278.25	\$1,700.00	\$1,145.68
Supplies	\$575.52	\$29,702.73	\$300.00	-\$275.52
Subscrippts	\$1,159.40	\$28,543.33	\$0.00	-\$1,159.40
Insurance	\$904.00	\$27,639.33	\$1,000.00	\$96.00
		\$27,639.33		
Operations		\$27,639.33		
Accounting	\$0.00	\$27,639.33	\$1,200.00	\$1,200.00
Bank & Paypal Fees	\$1,135.42	\$26,503.91	\$800.00	-\$335.52
Postage/Mailing	\$458.71	\$26,045.20	\$200.00	-\$258.71
Website Hosting	\$960.00	\$25,085.20	\$960.00	\$0.00
Virtual Assistant	\$4,000.00	\$21,085.20	\$4,000.00	\$0.00
			\$38,660.00	
Actual Spent:	\$36,155.34			
				Over/Under
				\$2,504.56

Note: Showing \$2,504.56 under overall budget, but accounting fees haven't been paid this year. so under budget by \$1,304.56 if accounting fee is taken out.

Assets as of 9/6/2022	Cost	Balance		
Bank Account	\$2,446.34	\$2,986.10	(encumbered)	\$5,432.44
Savings Account	\$51,922.37			
PayPal	\$148.76			
	\$54,517.47			

Note: Acutal Bank balance is \$5,432.44, but \$1,135 in outstanding checks not cashed and \$1,851.10 credit in error from Wyndham

Texas Theatre Adjudicators and Officials
Statement of Activity
September 1, 2021 - August 31, 2022

	Total
Revenue	
Membership Dues -Gross	\$26,000.00
Real Change Campaign-Gross	\$3,950.00
Total Revenue	\$29,950.00
Gross Profit	\$29,950.00
Funds Collected Prior for use Real Change/Diversity	\$13,468.20
Total Adjusted Revenue for 9/21-8/22 (cash on hand)	\$43,418.20
Expenditures	
OPERATIONS	
Accountant Fees	\$0.00
Books, Subscriptions, Reference Materials	\$1,159.40
PayPal Fees	\$1,110.52
Banking Fees	\$24.90
Postage/Mailing	\$458.71
Website Hosting	\$960.00
Virtual Assistant	\$4,000.00
Total Operations	\$7,713.53
PROGRAM EXPENSES	
Awards	\$2,477.52
Travel	\$6,022.78
Board Meeting	\$417.68
Scholarships	\$2,000.00
Training	\$1,061.79
Diversity/Inclusion	\$8,468.20
Real Change Grants	\$5,000.00
Members Social/Gifts/Remembrances	\$554.32
Supplies	\$575.52
Insurance	\$904.00
Website/Development	\$960.00
Total Program Expenses	\$28,441.81
Total Expenditures	\$36,155.34
Net Operating Revenue	\$7,262.86
Other Revenue	
Interest Income	\$1.78
Total Other Revenue	\$1.78
Net Other Revenue	\$1.78
Net Revenue	\$7,264.64
Receipts in Excess of Disbursements:	<u>\$7,245.50</u>
 <i>Operating Cash on Hand</i>	
Bank Account	\$2,446.34
Business Savings Account	\$51,922.37
PayPal	\$148.76
Total Cash on Hand:	\$54,517.47

E. Communication Director – Mandy Epley’s communication report was presented by Carla Schumann.

September 11, 2022

TTAO Board and Business Meeting

Report of the Communications Director

Mandy Epley

Communication:

Carla and I continue to work on keeping our membership updated and informed through social media, email, our website, and the SMORE newsletters. I post on our TTAO Adjudicator and Contest Manager Facebook pages, continue to manage the membership requests to join these pages, and field some membership questions as needed, alert the Chair, or direct members to TTAO Support. Carla works on organizing and formatting information for our Quarterly Smore Newsletter which is posted on the social media sites and on the TTAO website. Carla and I worked on the Communications Calendar and added communications on the pages to inform members of the C. Lee Turner Scholarship, UIL timelines, and events at TxETA Theatrefest provided by TTAO.

Elections:

Carla and I have started preparations with a timeline in place for this year’s online elections (December 1-14) which includes collecting bios from the candidates, posting for membership in October, and preparing the election through election buddy.

After Adjudicator Trainings:

All new adjudicators certified through the online training were emailed a welcome email and invited to join the TTAO FB page once their dues were paid. I answered their questions, set up all new adjudicator accounts in TTAO Connect, and helped them merge any accounts they may have had previously.

SWAG Shop: We now have a 24/7 swag shop in place with in stock items.

<https://shop.game-one.com/texas/new-braunfels/ttao>

The Minutes: We have prepared the minutes for the 2022 Summer Meeting and sent those to the board for approval, made corrections if needed, and sent to Tammy to upload to our website.

Respectfully Submitted,

Mandy Epley

V. Reports of Select Committees/UII

A. State Theatre Director - Paula Rodriguez's report was presented by Dr. Carrie Klypchak
Activities-

A. Legislative Council Meeting was held June 14, 2022. Section 1033(c)(9) of the UIL Constitution and Contest Rules was amended-

Section 1033(c)(9)

(c) CONTEST ADMINISTRATION AND PROCEDURES.

(9) Judges.

(B) Judges AND CRITIQUES. Judging shall be by an odd number of judges or by a single critic judge. A critique of each play shall be presented orally to all entries and interested audience members BEFORE OR after the contest manager has announced results of the contest. AT THE AREA, REGIONAL AND STATE LEVELS, CRITIQUES WILL BE PRESENTED AS DETERMINED BY THE UIL STATE THEATRE DIRECTOR.

🎭 At the Zone, District and Bi-District level, the decision on when critiques are held, will be made locally.

🎭 At Area and Region, critiques will happen after all performances, after the ballot has been submitted, and before announcing results.

🎭 State Meet critiques will happen after results are announced.

🎭 Important- Adjudicators must verify tabulation and awards with the Contest Manager before announcement of results.

B. Capital Conference was held on June 20 and 21. Thank you to TTAO member Jerry Blake and Linda Major for presenting a UIL Contest preparation session for teachers.

C. OAP Changes and Updates are posted on the UIL Theatre Home Page. Changes include rules on Stage Weapons (mostly firearms), Removal of Music Log, and scenic and lighting clarifications. Contest Managers should look for changes in the contestant entry forms.

D. Clinics and Festivals- Clinics and Festivals (non-UIL contests) Updates

🎭 A school shall have no more than 5 festival/clinics per contest year total.

🎭 A school can choose to have a critic come to their school rather than travel to a

clinic/festival.

🎬 NO MINIMUM # OF SCHOOLS REQUIRED.

🎬 A session shall not exceed 2 hours in length.

D. OAP State Meet will take place May 4, 5, 6, 2023 in Austin and Round Rock.
State Meet Contest Managers-Dr. Jerry Ivins and Carla Schumann

E. Adjudicators for Area, Region and State were announced and posted on the UIL Theatre website

State Judges

1A Freddie Buckner, Denise Green, Patty MacMullen

2A Susan Loughran, R. Scott Allen, Eric Vera

3A Kelsey Kling, Omar Leos, Travis Springfield

4A Luis Muñoz, Yvonne Phillips Dupree, Larry Carpenter

5A Carrie Klypchak, Kathy Harvey, Alison Frost

6A Larry Balfe, Robin Robinson, Jim Mammarella

F. Student Activity Conferences-Fall

🎬 September 10- Tyler Junior College- TTAO member, Karen King, presented a session on contest management and co-presented a session for the Film contest.

🎬 Sessions coming up- October 2- Texas Tech, October 29- UT Austin, November 5- UT Rio Grande Valley. TTAO members are welcome to present. Contact the State Theatre office.

Respectfully Submitted,

Paula Rodriguez

UIL State Theatre Director

B. Awards – Dr. Carrie Klypchak presented the report for this committee

Meeting Date: September 16, 2022

Time: 1:00 p.m.

Location: Virtual

Members in Attendance: Carrie Klypchak (Chair), Larry Carpenter, Kelsey Kling, Phillip Taylor

General Activities/Information:

A panel of evaluators from the Scholarships and Awards Committee reviewed all applications for the C Lee Turner Real Change Award and completed a rubric for each applicant. The rubrics were then merged together to determine the top applicants. At the Committee Meeting, the panel discussed the top applicants and determined our recommendations for financial distribution of available funds for the award.

The recommendation from the Committee with a vote of 3 in favor and 1 abstain (due to a professional connection with one of the applicants) proved as follows:

Oakwood ISD - \$2500 for student Thespian Convention registration and associated fees and/or lodging fees for this trip

Waco High School - \$2500 for student Thespian Convention registration and associated fees and/or lodging fees for this trip

These recommendations will be offered for Board approval later in this meeting.

Respectfully submitted,
Carrie Klypchak, PhD
Chair, TTAO Scholarships and Awards Committee

C. Contest Manager – Larry Carpenter presented for this committee's report. On Wednesday, August 10, 2022 the TTAO Contest Manager committee had its first meeting.

Present were Craig Hertel, TTAO Chair, Larry Carpenter, CM Trainer and committee chair, Tana Howard S&P, Kelly Parker S&P, and Aimee Kasprzyk S&P (all CM reps).

Items of discussion were all related to the CM Evaluations for 2021-22.

1. We were asked to read through the evaluations and look for any red flags that should be brought to the attention of the committee.
2. We were asked to look for Big Picture items that may need addressing by the TTAO Board and/or Paula Rodriguez at UIL.
3. We were asked for our assistance in helping distribute the evaluation to the CMs.

All items were requested by September 1, 2022.

Respectfully submitted,
Larry Carpenter, Chair, Contest Manager Committee

VI. Old Business

A. Written Critiques - Committee (Rachel Harrah, Mandy Epley and Kelsey Kling) was asked to review written critiques. Kelsey reported that this has not happened yet, as the plan was not to take any change this year, so review will happen later. Craig motioned this to be tabled. Dr. Carrie Klypchak seconded and it was a unanimous vote to table.

B. Manual of Operations - There was a committee (Yvonne Phillips-Dupree, Larry Carpenter and Phillip Morgan) created previously to review the manual of operations and the grievance policy. Larry reported that this is also a process that will need more time. Rachel Harrah motioned for this to be tabled. Larry Carpenter seconded the motion. All unanimously voted to table this until the January meeting.

VII. New Business

A. Budget - Craig Hertel presented a working budget for TTAO for 2023.

TTAO BUDGET 2023

TOTAL CURRENT ASSETS	\$	54,517.47
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EXPENSES:

Program Expenses

Travel Reimbursement	\$	6,500.00
Website Development	\$	2,000.00
Board Meetings	\$	2,000.00
Scholarships	\$	3,000.00
Training Expenses	\$	4,000.00
Diversity, Equity, and Inclusion	\$	10,000.00
Awards	\$	2,000.00
Member Social Events and Gifts	\$	2,200.00
Supplies	\$	500.00
Subscriptions	\$	1,000.00
Board Insurance	\$	1,000.00
Real Change Awards Standby	\$	2,000.00

Operations

Accounting	\$	1,200.00
Bank and Paypal Fees	\$	1,200.00

Postage and Mailing	\$	400.00
Website Hosting	\$	960.00
Virtual Assistant		\$4,000
TOTAL EXPENSES	\$	43,960.00

**BALANCE AFTER PROJECTED
EXPENSES**

\$10,557.47

Dr. Carrie Klypchak motioned to accept the budget. Larry Carpenter seconded the motion. It was a unanimous vote to accept.

B. Awards: Dr. Carrie Klypchak reported that 19 applications for Real Change were submitted. Donations this year to the Real Change were \$3,995. In the budget, there was a plan to cover any difference up to \$5,000.

The committee recommends \$2,500 each for Oakwood ISD and Waco High for their travel to Texas Thespians festival. Discussion. Craig Hertel motioned to give the recommended amounts to these schools. Kelsey Kling seconded the motion. In the vote, there was one abstain, the remaining votes were for the motion to pass.

C. Adjudicator and Contest Manager Trainings - Yvonne Phillips-Dupree presented a proposal for the following workshops and trainings for this year:

Enhancement Workshops for recently added adjudicators:

Texas Thespians Festival - San Antonio, TX - Nov. 12-15, 2022

and

Texas Thespians Festival - Grapevine, TX - Nov. 16-19, 2022

Virtual Certification Training for Valley/El Paso Adjudicators: December 9-10, 2022

Live Certification Training for Adjudicators: Frisco ISD, March 31-April 1, 2023

Live Certification Training for Adjudicators: UIL State Meet - 6A - May 6, 2023

Live Contest Manager Certification Training: Panola College, Carthage, TX - November 30, 2022

Live Contest Manager Certification Training: Texas Tech University, Lubbock, TX - March 31, 2023

Yvonne Phillips-Dupree made a motion to approve these scheduled workshops and trainings. Craig Hertel seconded the motion. Unanimous vote to approve.

D. Promotion of Auto Deduction Feature - Some discussion of a process to collect funds for C. Lee Turner Real Change donations; however, we were missing Karen King who was needed for the conversation as she had placed it on the agenda.

Craig Hertel motioned for the discussion to be tabled. Rachel Harrah seconded this motion. It was a unanimous vote.

E. Tax Status - Again, some discussion of history; however, the decision was made to table. Dr. Carrie Klypchak motioned to table, Dr. Phillip Taylor seconded. It was a unanimous vote.

F. Director Workshop Proposal - Rachel Harrah presented the Core Values report and the Core Values proposal: Tasks

The Core Values committee met multiple times after the board presentation and took the feedback to

heart. Instead of pointing our focus on the accessibility of clinics, we decided that we wanted to aim our arrow at the foundational Directing knowledge needed to gain further success for both educators and their students.

The committee decided on a few new, specific directions:

1. Conference Continuing Education Workshop Support

a. Amy Jordan mentioned that Thespians would offer continuing Education opportunities with Thespians Conference.

i. We are working with the illustrious Yvonne Phillips-Dupree at TxETA TheatreFest Conference on the Core Values Change By Design workshop.

ii. We discussed partnering with both organizations to support continuing Directing opportunities for our educators and district leaders.

2. College Partnered Directing Workshops

a. PROPOSAL

b. GOALS

i. Provide guidance, tools, and resources to new/ inexperienced directors

ii. Curate opportunities for a free, high-quality, continuing education credit.

iii. Increase overall artistry, knowledge, and confidence in directing the UIL OAP.

iv. Establish local resources for directors in all regions for a continued support system and network of learning and encouragement.

3. The committee has reviewed the proposal, made recommendations, and as chair, I have the luxury of submitting the proposal that is the brain-child of this committee, under the leadership and authorship of Aaron Brown and Norma Jo Thomas.

Respectfully Submitted,

Rachel Harrah

TTAO Core Values Chair

TTAO Directing Workshop Proposal

Overview

In order to support student and director success, the Core Values Committee proposes annual directing workshops for theatre educators to be held at a partner college. The first year pilot would have one workshop in order to best audit the program and ensure it is able to move forward to two workshops a year; thereby ensuring a level of expectation for the program, the host schools, and the learners.

Goals

1. Provide guidance, tools, and resources to new and inexperienced directors

2. Curate opportunities for a free, high-quality, continuing education credit.
3. Increase overall artistry, knowledge, and confidence in directing the UIL OAP.
4. Establish local resources for directors in all regions for a continued support system and network of learning and encouragement.

Selection Process

This scholarship application will be put out through a Google Form which will be reviewed by members of the TTAO Core Values Committee. 18 total applicants will be accepted and notified by email by the TTAO Core Values Committee.

Scholarship recipients will receive a certificate of completion for reporting their professional development hours back to the campus or district.

TTAO CORE VALUES COMMITTEE 2022

Details

Date: October 15, 2022

Time: 9am-4pm

Location: Sam Houston State University

Facilitators:

Norma Jo Thomas (TTAO Core Values Member)

Patrick Pearson (College Professor/Professional Director)

Destyne Miller (Educator)

Pilot Auditor:

Aaron Brown (TTAO Core Values Board Member)

Schedule

8:30 AM Breakfast/Check-In Lead: Aaron Brown

9:00 AM Introductions Lead: Aaron Brown

9:15 AM For What It's Worth: Value of

Directing OAP

Lead: Norma Jo Thomas

10:00 AM BREAK

10:15 AM The Art of OAP: Running a Program,
Using the rules, & mounting a show

Lead: Destyne Miller

11:30 AM LUNCH

12:30 PM The Basics of Directing: Composition
and Storytelling w/ SHSU Acting &

Directing Students

Lead: Patrick Pearson

1:30PM Practicum/Small Group Work Lead: Patrick Pearson

2:30 PM BREAK

2:45 PM Question and Answer with Facilitators Lead: Norma Jo, Destyne, Patrick

3:45 PM Wrap-Up Lead: Aaron Brown

TTAO CORE VALUES COMMITTEE 2022

Budget

After receiving all required documents from the college, TTAO will send a check to the college for expenses and ask for a financial recap of all expenses in return within two months of finishing the project.

Budget Overview Total

Starting Budget \$10,000

Year 1 Budget (One Clinic) \$2,300

Remaining Budget \$7,700

Year 2 Budget Estimate (Two Clinics) \$5,000

Expenditure Name Rate Total

Breakfast for 23 (18 Directors, 4 Leads, 1 auditor) \$10/person - \$230.00

Lunch for 23 (18 Directors, 4 Leads, 1 auditor) \$10/person - \$230.00

Materials - - \$200.00

Presenters (3) \$60/hr - \$1080.00

Auditor/Host (1) \$60/hr - \$360.00

Miscellaneous Expenses/Mileage Reimbursements - - \$200.00

TOTAL YEAR 1 BUDGET - \$2,300.00

TTAO CORE VALUES COMMITTEE 2022

Example of the Lesson Cycle:

For What It's Worth: Value of Directing OAP

Teaching Artist: Norma Jo Thomas

I. Will the Real OAP Naysayers Please Stand Up?

A. Why Academic Competition is Important

B. The Value of OAP as a Contest

C. Directing Beyond the Contest, P1: The Opportunities

- II. Taking the “Con” OUT of the Contest
 - A. Cons of the Contest
 - B. Directing Beyond the Contest, P2: The Craft
- III. Keeping the “Test” IN the Contest
 - A. Subjective + Objective = Interjective
 - B. Directing Beyond the Contest, P3: The Experience
- IV. It Takes 2 to Tango: Director-Adjudicator Commitment
 - A. Education First
 - B. Diversity First
 - C. Integrity First
 - D. Transparency First
 - E. Service First

Dr. Carrie Klypchak moved that we accept the core values proposal for a workshop. Larry Carpenter seconded. It was a unanimous vote.

VIII. Closed Session - No closed session is required.

IX. Comments, Announcements, Other Business

- A. Continuing of Officer Manuals Development
- B. Upcoming Meetings
 1. Open Forum - Thursday, Sept. 22 from 9:30 p.m. - 10:45 a.m.
 2. Business Meeting - Thursday, Sept. 22 from 11:00 p.m.- 12:15 p.m. via Zoom
- C. Other TTAO Workshops
- D. Next Board of Directors Meeting: Sunday, January 22; 1 p.m. – 5 p.m. (Virtual)

IX. Adjournment at 7:58 pm.